

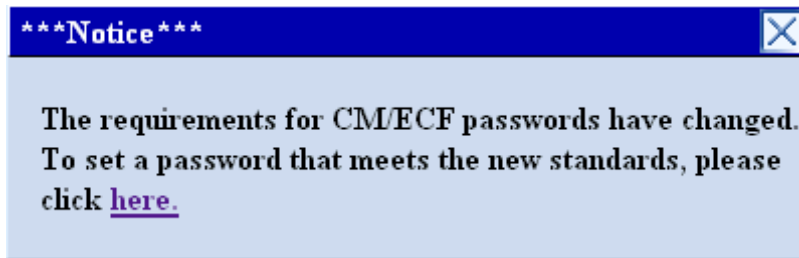
## CM/ECF Release 4.2

CM/ECF Release 4.2 contains several important modifications and/or enhancements for attorney and creditor filers. Please see below for information on some of the major modifications and enhancements. Release 4.2 will be effective November 27, 2011.

### Password Security

Password security has been improved. All CM/ECF passwords must now be a minimum of 8 characters, and must include both upper-case and lower-case alphabetic characters and at least one digit or special character [e.g., 0-9, @, #, \$, %, &, \*, +, :].

The first time you log in after the court has implemented release 4.2, you will see the following message:



Click the link within the message to change your password. This is a **mandatory** password change. Note: If you use any automated software to log in to CM/ECF, remember to update the password information used by the software when you change your CM/ECF password.

Login security has also been enhanced in CM/ECF. After five invalid login attempts, your account will be locked out for a five minute period. Each subsequent invalid entry increases the resulting lockout period.

### Maintain Your ECF Account

The utility to change your ECF password has been removed from under the Maintain Your ECF Account link and is now a separate, independent link. The link may now be found under **Utilities > Change Your Password**.

The following now appear on the "Email Information" screen under Maintain Your ECF account, as described below:

- You are now prompted to enter your primary and secondary email addresses twice; if the two fields do not match, an error message is displayed, and the address is not saved until the fields agree.

- You must now check the box indicating if you would like notices sent to the secondary email address on your ECF account. This option is located under the “Send the notices specified below” section.
- You will now have the option to receive notices for adversary proceedings in which you are directly involved but not for their related bankruptcy cases (unless required by the Clerk of Court).

## Fees

**Internet Payments Due:** Previously, when an internet payment was made, all fees incurred up to the time of payment had to be paid at once. Now you may choose to pay some or all of the fees in a given transaction. On the “Internet Payments Due” screen, all outstanding fees are displayed, along with a check box for each fee. To select the fees to pay, the user should check the boxes next to the desired fees and then click the *Next* button.

### Internet Payments Due

Select all

Check Fees to Pay	Date Incurred	Description	Amount
<input type="checkbox"/>	2008-07-22 08:29:23	Voluntary Petition (Chapter 7)(08-10079-7) [caseupld,1027u] ( 200.00)	\$ 200.00
<input type="checkbox"/>	2008-07-25 12:25:50	Voluntary Petition (Chapter 7)(08-10082-7) [caseupld,1027u] ( 200.00)	\$ 200.00
<input type="checkbox"/>	2009-08-31 09:33:34	Voluntary Petition (Chapter 7)(09-01092) [misc,volp7a] ( 200.00)	\$ 200.00

Next Clear

The next screen displays a summary of the selected fees, along with a *Pay Now* button. Clicking this button opens a panel to allow payment.

## Case Opening

Previously, an attorney filing an adversary proceeding complaint was required to add the plaintiff’s attorney. This is no longer required. The plaintiff will be automatically listed as being represented by the docketing attorney. An “add additional attorney” button now appears for the addition of co-counsel, if needed.

For adversary proceedings that are *not* a complaint, a “Counsel for” selection option appears to allow the attorney to indicate which party he/she represents. If the default “Plaintiff” is selected, the filing attorney is automatically associated with the plaintiff. If “Defendant” is selected, the filer may make the attorney associations during the docketing process.

## Claims

**“Proof of Claim” Event:** The screen used to enter Proof of Claim information has changed. The Amount Claimed field is no longer calculated automatically. In addition, the “unsecured” box has been removed. Users will now enter the total “amount claimed”, “secured” and “priority” amounts only. Since the change in the “amount claimed” field is not apparent on the entry screen, a new message has been added to remind users to enter the claim value:

The screenshot shows a web form with the following fields and a modal message box:

- Case Number: 04-44444
- Last Date To File:
- Last Date To File(Govt):
- Amount Claimed:
- Secured:
- Priority:

Below the input fields are instructions:
   
Amount Claimed: *Enter the Total Amount of Claim as of Date Case Filed*
  
Secured: *If all or part of your claim is secured, enter the secured amount*
  
Priority: *If all or part of your claim is entitled to priority, enter the priority amount*

A modal message box titled "Message from webpage" is displayed over the form. It contains a question mark icon and the text: "No Amount Claimed value has been entered. Do you want to continue this filing?". There are "OK" and "Cancel" buttons at the bottom of the message box.

A message has also been added to the Claims Register to indicate the source of the values displayed. Note the \* indicating the total amounts claimed and allowed include general unsecured claims.

<b>Total Amount Claimed*</b>	\$837381380.56
<b>Total Amount Allowed*</b>	\$2763142.49

\*Includes general unsecured claims

**The values are reflective of the data entered. Always refer to claim documents for actual amounts.**

**Additional Claim Action Events:** There are three new selections under the *Bankruptcy > Claims Actions & Reaffirmation Agreements* event menu which allow supplemental information to be filed. The new events include:

- A “Notice of Mortgage Payment Changes” event which allows the claim holder to notify appropriate case participants when a change in payment amount occurs.

- A “Notice of Postpetition Fees, Expenses, and Charges” event which includes the claim holder’s record of fees incurred by the case that the holder asserts are recoverable against the debtor.
- A “Response to Notice of Final Cure Payment” which allows the trustee or debtor to notify case participants that the debtor has completed all payments under the plan.

When any of the above events are docketed, they are displayed on the History section of the Claims Register for their associated claims. No document number is assigned. Because no document number is associated with the event, the word “doc” (rather than a document number) will appear as a link to the document. The image below from the Claims Register highlights an entry that has no document number.

<b>Creditor:</b> (505014901) <a href="#">History</a> 04-44447 Plaza America Suite 333 Reston, VA 20191		<b>Claim No: 219</b> <i>Original Filed Date: 06/15/2011</i> <i>Original Entered Date: 02/02/200</i> <i>Last Amendment Filed: 08/29/20</i> <i>Last Amendment Entered: 08/29</i>
<a href="#">Claimant History</a>		
Amount claimed: \$0.00	Amount allowed: \$0.00	
Secured claimed: \$0.00	Secured allowed: \$0.00	
Priority claimed: \$0.00	Priority allowed: \$0.00	
<b>History:</b>		
<a href="#">doc</a>	08/11/2011	Notice of Mortgage Payment Change (Claim # 219,296,299) Filed by Realt (Newton, Mary-Anne)
<a href="#">Details</a>	219-4	06/15/2011 Amended Claim #219 filed by Rupert Landscaping Svc., Amount claimed: :
	56910	05/11/2009 Objection to Claim 258,259 by Claimant. Filed by Ray Jay We (Shaw, Da

**NOTE:** These docket entries are not displayed on the Docket Report, so the Notice of Electronic Filing information cannot be viewed through the application. Instead, the NEF information must be accessed through the email notice sent *at the time of the filing*. Although these entries are not displayed on the Docket Report, the Date of Last Filing field is updated when one of these entries is filed. Thus, there may be instances in which the Date of Last Filing is updated, while the docket report output has not changed in PACER.

## Noticing and BNC

**Enhancements:** Previously, when a party was terminated through a docketed event, the terminated party did not receive notice of the event. Now the terminated party is included in the noticing list.

The BNC Certificate of Notice now includes all entities selected as form recipients and all entities who received a Notice of Electronic Filing through CM/ECF, along with the date of electronic notification and the entity’s name and email address.

The title of the BNC PDF certificate has been changed to “Imaged Certificate of Notice.” Previously, the document’s PDF header displayed the old title, “Imaged Certificate of Service”. For documents entered after CM/ECF version 4.2 is installed, the PDF header will match the new title.

**341 Notices:** Currently, debtors’ attorneys who are CM/ECF filers receive 341 notices of electronic filing with the debtor’s redacted Social Security number via the notice of electronic filing and with the debtor’s full SSN via the U.S. Postal Service through the BNC. Effective with Release 4.2, the BNC will automatically stop sending paper 341 notices to debtors’ attorneys. In Lieu of sending the 341 notice by mail, the BNC will be sending debtor’s attorneys an email containing a secure hyperlink to the notice with the debtor’s full SSN. Electronic notification to the debtor’s attorney will be reflected on the Certificate of Notice. The BNC will send one summary email per day containing hyperlinks to one or more notices. Each hyperlink will provide one free look to the full notice. A sample BNC email notification may be viewed at <http://ebn.uscourts.gov/documents/Attorney341Email.pdf>

## Query

When a name search is made through the Query screen, additional information is now displayed on the results page to allow a user to select the correct case. For each name result, a row of information is displayed to the screen for each case in which that person is involved, as shown below:

### Select a Case

There were 5 matching persons.

There were 5 matching cases.

Name	Case No.	Case Title	Chapter / Lead BK case	Date Filed	Party Role	Date Closed
Green, Valerie (pty) (1 case)	<a href="#">02-59757-KCF7</a>	Valerie Green	7	09/30/02	Debtor	01/15/03
Green, Valerie L. (pty) (1 case)	<a href="#">00-51302-RTL</a>	Cornelius Green and Valerie L. Green	13	02/09/00	Debtor	02/10/03
Green, Valery J. (pty) (1 case)	<a href="#">99-15931-GMB</a>	Valery J. Green	13	06/28/99	Debtor	N / A
Greene, Valerie A. (pty) (1 case)	<a href="#">01-13362-1-JHW</a>	Richard W. Petravich and Valerie A. Petravich	13	04/03/01	Debtor	11/29/01
Greene, Valerie A. (pty) (1 case)	<a href="#">02-11264-1-JHW</a>	Richard W. Petravich and Valerie A. Petravich	7	02/08/02	Debtor	08/26/02

## Reports

**Calendar Events:** The calendar event report output has been enhanced to provide easier access to related proceedings. Previously, information about proceedings related to an event was only available on the Related Proceedings report. Now this information can be accessed without leaving the Calendar Events output page. The following changes have occurred:

- Rather than displaying the silver ball icon as a link to the Related Proceedings report, now a plus icon is displayed beside each event. Click the icon to view related proceedings on the same screen below the original event. The icon will change to a minus symbol; click again to collapse the display.
- A new check box on the selection screen, labeled “Display only proceedings directly related to calendar event,” controls whether indirectly related proceedings are displayed.
- A radio button option has been added to the selection screen, labeled “Initial display of related proceedings.” This selection determines whether all related events are displayed

by default (Expanded), or none are displayed by default (Collapsed). Users may change the display on the report output for a single calendar event using the plus and minus icons as described above.

- Previously, document numbers that were displayed in brackets within the docket text were not hyperlinks. Now, all such document numbers are hyperlinks to the documents.
- A “docket entries only” hyperlink is now displayed, which displays all docket entries in the case without the additional party and case information displayed on the Docket Report.
- A link to the Claims Register has also been added. This link leads to the Claims Register selection criteria screen, where the case number and related claim number(s) (if any) are pre-populated. For an adversary case, the link leads to the related bankruptcy case Claims Register.

A view of the enhanced calendar event report is below:

09:00 AM

2 [09-01000-13 Andrew B. Korn and Mabel Korn](#) [\(docket entries only\)](#) [Claims Register](#)

FeeDueBK, FeeDueSTAY, FeeDueCONV

Chapter: 13  
Judge: JUDGE J TESTJUD  
AttyTester A. Robbins representing Andrew B. Korn (Debtor)  
AttyTester A. Robbins representing Mabel Korn (Joint Debtor)  
Arthur Abramowitz (Trustee)  
(no aty) representing U.S. Trustee (U.S. Trustee)

2-1  Motion to Extend Time re: to extend time Filed by AttyTester A. Robbins on behalf of Andrew B. Korn , Mabel Korn .  
2-2  Motion to Dismiss Case re: testing Filed by Arthur Abramowitz .

**Related Proceedings:**

Filing Date #	Related Docket Text
04/24/2009 <a href="#">14</a>	Objection to (related document: <a href="#">13</a> Motion to Dismiss Case filed by Trustee Arthur Abramowitz) filed by AttyTester A. Robbins on behalf of Andrew B. Korn and Mabel Korn. (Filed: 04/24/2009)

**Calendar Text:** RE: Doc #14; Objection

**Docket Activity:** The docket activity report is now limited to a range of 31 days. This prevents internet users from unintentionally requesting a large data set which would result in an unnecessarily large PACER fee.

**Docket Report:** The following enhancements have been made to the docket report.

- The “Include headers...” check box now defaults to checked. Users no longer need to check the box each time you run the report to see PDF headers on documents.
- All attorney email addresses displayed on the Docket Report are now hyperlinks. Clicking on the hyperlinked email address opens the user’s default email program, and begins a new email to the selected address.
- A “Show Associated Cases” hyperlink previously appeared on the Docket Report output for all cases; the hyperlink leads to the Associated Cases query page. This feature has been enhanced to appear only when the case being viewed has an active association.

## **Form Changes**

Minor wording and style changes were made to each of the following versions of Official Form 9 (Notice of Commencement of Case under the Bankruptcy Code, Meeting of Creditors, and Deadlines): B9A, B9B, B9C, B9D, B9E, B9F, B9G, B9H and B9I, to match the official forms which have been updated. Numerous modifications were made to form B10 (Proof Of Claim), to agree with the official form.

## **Mobile PACER Case Locator Launched**

The judiciary has launched a new mobile web version of the PACER Case Locator. The PACER Case Locator allows users to search for court records in all district, bankruptcy, and appellate courts. The Mobile PACER Case Locator is accessible using Apple devices, such as iPads, as well as Android devices version 2.2 or higher. When using supported mobile devices, users will be redirected to the Mobile PACER Case Locator when visiting [pcl.uscourts.gov](http://pcl.uscourts.gov) to search for court records on the go. The Mobile PACER Case Locator can be accessed directly by users visiting [pcl.uscourts.gov/searchmobile](http://pcl.uscourts.gov/searchmobile). There is nothing to install – it just works! For further information about these new services, contact the PACER Service Center at 800-676-6856.

## **Browsers**

Mozilla Firefox 2 and Internet Explorer 6 are no longer supported in CM/ECF. Browsers supported are Internet Explorer 7/8 and Mozilla Firefox 3.5.