

**UNITED STATES BANKRUPTCY COURT EASTERN  
& WESTERN DISTRICTS OF ARKANSAS**

**Electronic Case Filing System  
Attorney Registration Form**

This form shall be used to register for an ATTORNEY ACCOUNT on the U.S. Bankruptcy Court for the Eastern & Western Districts of Arkansas Electronic Case Filing (ECF) System (hereafter "System"). A registered user will have privileges to submit documents electronically, and to view and retrieve docket sheets and documents for all cases assigned to the Eastern & Western Districts Bankruptcy ECF system.

By submitting this registration form the applicant agrees to adhere to the following rules:

1. This access is for use only in ECF cases filed in the U.S. Bankruptcy Court for the Eastern & Western Districts of Arkansas. NOTE: a PACER account is also necessary for access to files and documents. You may register for a PACER account online at <http://pacer.psc.uscourts.gov/> or by calling 1-800-676-6856.
2. The user's password shall constitute the user's signature. Therefore a user must protect and secure the password. If there is any reason to suspect the password has been compromised, it is the duty of the user to immediately change their login and password. After doing so, the user should contact the ECF Help Desk at (501)918-5590 to report the suspected password compromise.
3. To the extent permitted under the applicable federal rules, registration constitutes consent and agreement to electronic service of and to electronic notice of all documents, in lieu of service and/or notice by first class mail, postage prepaid.
4. I understand that by submitting an application for a password I agree to adhere to all of the rules and regulations in the Administration Procedures for Electronically Filed Cases currently in effect, and any changes or additions that may be made to such Administrative Procedures.
5. I understand that if I choose to authorize an employee to act on my behalf in communication with the Court to receive my login and password that I am the responsible party and agree to adhere to all of the rules and regulations set forth.
6. I understand that I must either be admitted and in good standing with the United States District Court for the Eastern or Western Districts of Arkansas or admitted *pro hac vice* by submission of written motion. Out of state attorneys requesting electronic filing access agree to adhere to Local Rule 2090-1 regarding admission *pro hac vice*.

Attorney Information		
First:	Middle:	Last:
State of Admission:		Bar #:
Firm Name:		
Mailing Address:		
City:	State:	Zip:
Phone:		Fax:
Email Address:		
Other Courts Registered in which I have an ECF login (State/District):		
Last Four Digits of Social Security Number (for security purposes):		
Attorney Signature:		Date:
OFFICE USE ONLY		
Court verification:	Notes:	
Employee:		

**Registration Forms may be submitted**

**by: Fax:** (501) 918-5503

**U.S. Mail:** U.S. Bankruptcy Court  
 Attn: ECF Help Desk  
 300 W. 2<sup>nd</sup> Street  
 Little Rock, AR 72201