

**United States Bankruptcy Court
Eastern and Western Districts of Arkansas**

In re

SUBSTITUTION AND WITHDRAWAL OF ATTORNEYS

General Order No. 29

Whereas, the United States Bankruptcy Court for Eastern and Western Districts of Arkansas (“the Court”) has, in the past, received requests from attorneys practicing before it for substitution of attorneys in bankruptcy cases; and

Whereas, the Court had no formal written policy governing substitution and withdrawal; and

Whereas, the Court finds it would be beneficial for a written policy on such matters to be adopted; it is hereby

ORDERED that, effective immediately, the Court adopt the following procedures regarding substitution and withdrawal of attorneys:

Substitution

A. If an attorney representing a party in any bankruptcy proceeding wishes to be substituted for another attorney, either a notice of substitution or a motion to substitute must be filed. If a motion to substitute is filed, a precedent should also be submitted.

EXCEPTION: If a debtors’ attorney is the attorney of record in more than 20 cases, the debtors’ attorney may submit to the Court a single Request for Global Attorney Substitution (“Request”). A form Request is available on the Court’s website. The Request should be signed by the original attorney of record and must be signed by the new attorney. A precedent should also be submitted; a sample precedent is available on the Court’s website. If the Court grants the Request, the Court will sign an Order substituting the new attorney for the original attorney in all pending matters where the original attorney was named as attorney of record. The Court will make this substitution through the ECF system, and the Order will be kept on file with the Court. A copy will be sent to the original attorney and the new attorney, but the Order will not be entered on the docket in each individual case where a substitution occurs. Attorneys with questions regarding this procedure may contact the ECF Help Desk at 501-918-5590.

Withdrawal

B. If an attorney representing a party in any bankruptcy proceeding wishes to withdraw, that attorney must file a motion to withdraw.

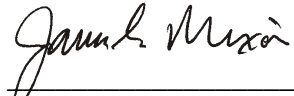
It is further **ORDERED** that the aforementioned procedures shall also be incorporated into the next version of the *Administrative Procedures for Electronically Filed Cases and Related Documents*.

Dated August 22, 2006

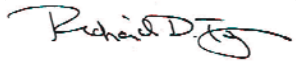
FOR THE COURT



AUDREY R. EVANS
CHIEF U.S. BANKRUPTCY JUDGE



JAMES G. MIXON
U.S. BANKRUPTCY JUDGE



RICHARD D. TAYLOR
U.S. BANKRUPTCY JUDGE